



No. MC/SDK/Misc/ 504-506

**OFFICE OF THE  
MUNICIPAL COMMITTEE  
SADIQABAD**

Dated 29-10-2025.

Phone: 0685957464 & 5801444  
Fax: 0685801224

**NOTIFICATION**

It is hereby notified that the following officers/officials are nominated and deputed to operate and manage the PMDFC-introduced e-Governance initiatives/systems under the Punjab Inclusive Cities Program (PICP), including:

- Updating & Maintenance of the Municipal Committee's Dynamic Website
- Grievance Redress Mechanism (GRM)
- Management Information System (MIS)
- Local Government Financial Management Information System (LGFMS)
- eLGCD Dashboard

This nomination shall remain effective for the duration of the PICP, i.e., FY 2025-26 to 2029-30. The nominated officials shall perform their responsibilities diligently to ensure compliance and achievement of DLI-3: Minimum Access Conditions (MACs) & DLI-4: Performance Measures (PMs) under the World Bank-funded Program. MO (I&S) will be the Focal person of all e-governance systems.

Sr. No.	Interventions	Task to be Performed	Responsible Official (Official Name, Designation, & Contact No)
1.	MC Website	<ul style="list-style-type: none"><li>• Maintain &amp; update MC's website</li><li>• Update All links/pages of website</li></ul>	Mr. Malik Atiq u Rehman Accountant, 0300—5088028 Mr. Azhar Ayub, Junior Clerk 0301-8776996 Mr. Samar Mushtaq Junior Clerk 0308-8290996
2.	Grievance Redress Mechanism (GRM)	<ul style="list-style-type: none"><li>• Keep functional Complaint cell</li><li>• Manage citizen's complaints / grievances under Grievance Redress Mechanism (GRM)/ Baldia Shikayat app</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	1. Mr. Mushtaq Hussain Bhatti Head Clerk/ Assistant, 0300-6702672 2. Mr. Aurangzaib Qureshi, Computer Operator, 0304-7283164 3. Ms. Hussain Haider Junior Clerk, 0336-8778887
3.	Management Information System (MIS)	<ul style="list-style-type: none"><li>• Update data on regular basis in Management Information System (MIS) to track status of KPIs for WASH services (includes modules on WSS operations, energy consumption, financial management (including tariffs), consumer satisfaction, and asset management)</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	Mr. Ghulam Dastgeer Sub Enginner 0303-6164182  Mr. Husnain Haider 0336-8778887
4.	Local Government Financial Management Information System (LGFMS)	<ul style="list-style-type: none"><li>• Keep functional LGFMS/eLGCD System</li><li>• Update data on all modules</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	Mr. Malik Atiq u Rehman Accountant/ Senior Clerk 0300-5088028 Ms. Hussain Bux, Junior Clerk 0302-6558025

Chief Officer  
MC Sadiqabad

CC:

1. Administrator, Municipal Committee, MC Sadiqabad
2. All Municipal Officers, Sadiqabad
3. Officer/ Official Concerned